



Robinson Reserve Neighbourhood House

ABN: 33 220 574 847

104A Reynard St Coburg, VIC 3058

www.rrnh.org.au

Ph: 9386 7128

Fax: 9386 0728

Email: coordinator@rrnh.org.au, admin@rrnh.org.au

Gardening Volunteer

Position Description

Employer: Robinson Reserve Neighbourhood House Incorporated (RRNH)

Location: 104a Reynard St Coburg 3058

Role structure: Volunteer hours are on 1 or 2 days per week depending on availability

Collective Agreement and Conditions of Employment: RRNH is a signatory to the Neighbourhood Houses and Adult Community Education Centres Agreement 2016.

Organisation Overview

Robinson Reserve Neighbourhood House was established in 1988. The organisation operates autonomously as an Incorporated Non-profit Association and is governed by a Committee of Management (CoM). RRNH is a respectful, inclusive and welcoming local 'hub' space empowering growth, sharing, learning, fun and togetherness. In partnership with other organisations, we create local opportunities and encourage initiatives which enhance resilience, connectedness and well-being for people in our community.

RRNH provides a wide range of services both at the neighbourhood house and, at times, elsewhere in the neighbourhood. These include (but are not limited to) programs or projects in: adult community education, personal health (e.g. Pilates), participation through volunteering, social inclusion, job readiness, support for pre-school children and their families (especially through community and agency playgroups), music and song, community art, foreign languages, local sustainability, community resilience and skill sharing, self-help, advocacy and social activity to reduce isolation.

Context for this Position

This role will involve hands on work within a small team of volunteers focusing on developing and maintaining a newly constructed Sensory Garden at Robinson Reserve Neighbourhood House.

This role is a great way to become involved with a meaningful project, while meeting new people, and staying active and involved in your community. RRNH will welcome suggestions for improvements and new ideas for the garden.



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Organisational Relationships

Reports to: Gardening Group Coordinator

Key Responsibilities

- Various gardening activities including planting, watering, weeding, mulching and maintaining garden beds and harvesting produce
- Participating in planning and coordination of garden
- Cleaning and returning garden tools to storage at the end of each session.
- Liaising with other volunteers, staff and community members
- Participating in volunteer team meetings
- Other duties as required.

Required Skills/Attributes:

- Good communication and friendly, helpful manner
- Keen interest in gardening
- The ability to work positively with diverse groups of people
- Understanding of safe work practices
- Ability to work outdoors and use garden tools
- Honest and reliable

Required Attachments to Accompany a Volunteering Request

Please send your resume with your application to admin@rrnh.org.au

Reporting Coordinator:

Lucy Eames - Robinson Reserve Neighbourhood House Coordinator